

Sewer Utility Fund Fund 25

Mission:

The mission of Utilities Engineering and Operations is to provide exceptional customer service while protecting the environment by designing and operating a dependable sanitary sewer collection system.

Goals:

- Develop a cost accounting system for operations to better define the operational cost of each station, gravity systems vs. vacuum systems and the underground maintenance section.
- Keep up with the regulatory environment and the proposed Sanitary Sewer Overflows Regulations (SSO).
- Automate and maintain the “as-built” record drawings to keep the sanitary sewer interface file with GIS up to date and accurate.

Implementation Strategies for FY2005:

- Develop an inventory and cost of the materials routinely used in operations and utilizes the Hansen Work Management Software to track and report.
- Participate with the Hampton Roads Planning District Commission (HRPDC) and attend technical programs and seminars offered.

Budget Issues:

- In FY2001, a position was added to assist in the maintenance of the vacuum sewer systems. The debt service payments for the \$9.4 million Revenue Sewer Bonds issued in December 1999 were added as operational expenses. Funding for the staff of the Utility Billing operations was allocated to this fund and the Solid Waste Management Fund from the General Fund.
- In FY2002, two Equipment Operator positions were included. Increased funding was for vehicle maintenance and a plotter/scanner/copier machine.
- In FY2003, two Construction/Maintenance positions were provided and funding for machinery and equipment was included.
- For FY2005, two Trades Mechanic positions and one Construction/Maintenance position are approved to assist with the growing infrastructure. Also, increased funding is approved for equipment and an outside storage building.

**SEWER UTILITY FUND
FUND 25**

	FY2004 Original Budget	FY2005 Adopted Budget
Revenues:		
Operating	<u>5,679,000</u>	<u>5,934,300</u>
Total	<u><u>5,679,000</u></u>	<u><u>5,934,300</u></u>
Expenditures:		
Operating	3,840,205	4,273,517
Construction / Capital outlay	<u>560,000</u>	<u>690,000</u>
Total	<u><u>4,400,205</u></u>	<u><u>4,963,517</u></u>

**SEWER UTILITY FUND
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	FY2001 Actual Expenditures	FY2002 Actual Expenditures	FY2003 Actual Expenditures	FY2004 Original Budget	FY2004 Expected Appropriations	FY2005 Adopted Budget	%Change Original 2004/ Adopted 2005
Expenditure by Activity							
Utility Operations	1,883,835	1,933,070	2,087,949	2,146,905	2,146,905	2,498,104	16.36%
Engineering	868,459	928,296	951,118	986,266	986,266	1,066,217	8.11%
Debt Service	3,728,088	2,303,569	709,259	707,034	707,034	709,196	0.31%
Land Acquisition	-	277,848	-	-	-	-	0.00%
Utility Construction	396,806	384,217	486,229	560,000	1,790,755	690,000	23.21%
Total Expenditures	6,877,188	5,827,000	4,234,555	4,400,205	5,630,960	4,963,517	12.80%

Expenditure by Category							
Personnel Services	1,704,555	1,791,437	1,942,605	2,106,734	2,106,734	2,393,371	13.61%
Contractual Services	189,013	138,078	183,725	170,000	170,000	188,950	11.15%
Internal Services	157,546	164,968	164,341	162,000	162,000	169,500	4.63%
Other Charges	510,859	534,585	527,537	541,500	541,500	557,000	2.86%
Materials & Supplies	151,628	157,758	156,138	126,700	126,700	157,580	24.37%
Capital Outlay	435,489	732,889	547,268	583,450	1,814,205	784,900	34.53%
Contributions	-	3,706	3,672	2,777	2,777	3,010	8.39%
Principal	152,386	157,760	168,153	173,566	173,566	183,999	6.01%
Interest	553,759	546,498	538,980	530,968	530,968	522,697	-1.56%
Drawdown revenue bonds	3,019,817	1,597,185	-	-	-	-	0.00%
Other debt service exps	2,126	2,126	2,126	2,500	2,500	2,500	0.00%
Transfers to Other Funds	10	10	10	10	10	10	0.00%
Total Expenditures	6,877,188	5,827,000	4,234,555	4,400,205	5,630,960	4,963,517	12.80%

% of Total FY2005
Funding Sources

Funding Sources							
Permits, Fees, Regulatory Licenses	28,972	73,096	46,930	50,000	50,000	40,000	0.67%
Use of Money and Property	521,375	255,786	110,736	150,000	150,000	100,000	1.69%
Charges for Service	4,872,087	5,966,405	5,842,755	5,479,000	5,479,000	5,794,300	97.64%
Local Miscellaneous	21,894	1,658	1,167	-	-	-	0.00%
Commonwealth Categorical Aid	174,347	-	-	-	-	-	0.00%
Non-Revenue Receipts	-	1,162	391	-	-	-	0.00%
Total Funding Sources	5,618,675	6,298,107	6,001,979	5,679,000	5,679,000	5,934,300	100.00%

FTE's

Management	2.00	2.00	2.00	2.00	2.00	2.00
Professional/Technical	15.50	15.50	15.50	15.50	15.50	15.50
Admin/Clerical	1.25	1.25	1.25	1.25	1.25	1.25
Trades & Crafts	20.50	22.50	24.50	24.50	24.50	27.50
	39.25	41.25	43.25	43.25	43.25	46.25

